

DATE: 02/09/18

BT or RC No: \_\_\_\_\_  
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services/Office of the Director  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Daryl Joseph

Provide Name: Bob Skalitzky, Chief of Natural and Marine Resources

Contact Number: 255-7912

Email Address: RSkalitzky@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

Assistance Program. The costs of the project are shared by both FIND and the City. The Administration brings the projects before the Jacksonville Waterways Commission and the Commission proceeds to vet and prioritize each project. The Waterways Commission, in turn, makes recommendation to the City Council.

City Council approved Resolution 2017-112 which authorized the Mayor to apply to FIND for 2017-2018 grants for specified waterway related projects. The City's 2017 grant applications included the following projects: Bert Maxwell Dock Modifications Design/Build; Half Moon Island Park & Boat Ramp; Joe Carlucci Dock Replacement and extension; Mandarin Boat Ramp Dock Extension & ADA Kayak Launch Design; Post Street Floating Dock Design; Ribault River Channel Markers; Riverfront Park Fishing Platform Design; Sisters Creek Lighting; St. Johns Marina Ramp Extension Design and an alternate project Oak Harbor dredge.

These 9 FIND grant applications and the alternate Oak Harbor dredge project were approved by the FIND commissioners.

This alternate project, the Oak Harbor dredge was not included in the Boyer #1 Amendment to Ordinance 2017-504-E. The City has received a design proposal for this project. The project cost is \$91,602.45 with \$40,000.00 from FIND and City match of \$51,602.45. The Council finds that the deferral of this amendment of the CIP until the next annual budget and CIP review will be detrimental to the best interests of the community because such deferral could result in cancellation of grant award and delay of this project.

The Parks, Recreation and Community Services Department (PRCS) respectfully request Legislation to provide approval to execute FIND agreement No. DU-JA-17-159 (Oak Harbor Boat Ramp Dredge Phase 1) and authorization to execute a one year time extension if necessary. Funds shall not lapse but shall carry forward year to year until the grant period ends.

APPROPRIATION: Total Amount Appropriated \$91,602.45 as follows:  
List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: Florida Inland Navigation District	Amount: \$40,000.00
	To: _____	Amount: _____

Name of City of Jacksonville Funding Source(s):	From: Grant Capital Projects (interest)	Amount: \$51,602.45
	To:	Amount:
Name of In-Kind Contribution(s):	From:	Amount:
	To:	Amount:
Name & Number of Bond Account(s):	From:	Amount:
	To:	Amount:

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The requested funding will be used for design of the Oak Harbor Boat Ramp Dredge through the Florida Inland Navigation District's Waterways Assistance Program. This project requires a 50/50 match. The grant agreement is for a term of 2 years with possibility of one, one-year extension. This project (phase 1) is for the dredge design; phase 2 if approved would be for the dredging (construction). Completion of phase 2 (dredging) would require ongoing maintenance and operation costs.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Grant agreement. Oversight by Brian Burket in Parks, Recreation and Community Services

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

2017-112 authorized Administration to apply for grants.

**ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Explanation:** How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Attachment:** If yes, attach appropriate form(s).

**Explanation:** List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating Quarterly status reports on all active FIND grants due to FIND and Waterways Commission to be prepared by Brian Burket (255-7935) in Parks, Recreation and Community Services.

Division Chief: \_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

Prepared By: \_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services

(Name, Job Title, Department)

Phone: 255-7903

E-mail: Djoseph@coj.net

From: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7912

E-mail: rskalitzky@coj.net

Primary Contact: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department

(Name, Job Title, Department)

Phone: 255-7912

E-mail: rskalitzky@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Primary

Contact: \_\_\_\_\_  
(Name, Job Title, Department)

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:    Yes    No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**